Slí nua

Join the Slí Nua specialist network

Four open calls for experienced freelancers in career services and organisational development

i About Slí Nua

Slí Nua combines **experienced trainers, practical learning and personal guidance** to help individuals and organisations develop the skills they need, with support tailored to their goals, from first conversation to real-world application. Based in Ireland, we serve clients across Ireland, Europe, the GCC region and Africa.

ii Open calls

ROLE	PILLAR	DELIVERY
CV & Application Writing Specialist	Careers	Remote · assignment-based
Career Development & Interview Coach	Careers	Remote · session-based
Portfolio & LinkedIn Profile Specialist	Careers	Remote · assignment-based
Organisational Development Coaches & Facilitators	Creative	Online · hybrid · in person

HOW TO APPLY In each call, choose **one service or several**; there is no need to apply for all. Send **one email per call** with **one offer** covering all the services you choose in that call.

iii Is this you?

Beyond skills, we look for people who share how we work:

- ✓ Do you **love working with people** and enjoy helping them move forward?
- ✓ Do you **value respect, trust and confidentiality**?
- ✓ Do you take **pride in quality** and attention to detail?
- ✓ Are you **comfortable working remotely** with digital tools?
- ✓ Do you **listen first**, then guide with empathy and honesty?
- ✓ Are you **curious and open** to different cultures, backgrounds and languages?
- ✓ Are you **reliable**: you meet deadlines and keep the team informed?
- ✓ Do you **keep learning** and welcome feedback?

iv Terms common to all calls

- **Status.** Engagements are freelance (independent contractor). This call is not an offer of employment, and joining the network does not guarantee a minimum volume of work.
- **Fees per deliverable, not per hour.** For each service, quote a fixed price in EUR for the finished deliverable and the time you need to deliver it. State your VAT status and what the price includes. Fees are agreed in writing before work starts.
- **Tax & insurance.** Contractors are responsible for their own tax, social insurance and, where relevant, professional indemnity insurance.
- **Confidentiality & data protection.** You will handle clients' personal data. Selected specialists sign a confidentiality and data-processing agreement and work in line with the GDPR and Slí Nua's quality standards.
- **Allocation.** Work is offered according to client demand, expertise, availability and language capability.

v How we select

Relevance of your experience to the services you choose · **Quality** of samples, references and, if shortlisted, an interview or short practical exercise · **Fit**: personal approach, languages, availability and value for money.

You may apply to more than one call: send **one email per call**, using the subject line shown on that call's page. Applications are reviewed on a rolling basis; Slí Nua may update or close any call as its needs evolve.

Slí Nua welcomes applications from professionals of all backgrounds and is committed to inclusive, human-centred development.

Career Development & Interview Coach

Prepare clients for opportunities, sharpen their positioning and guide career transitions

PILLAR	LOCATION	CONTRACT	DURATION	DEADLINE
Careers	Remote, international	Freelance, per session	Ongoing, demand-led	Rolling, reviewed as received

1 Purpose

We are looking for experienced freelance career coaches to help individuals prepare for employment, strengthen their professional positioning and navigate career change with confidence.

2 Scope of services

ONE CALL · ONE EMAIL · ONE OFFER Choose **one or several** services; no need to apply for all. Send **one application** with **one financial offer** covering them all.

SERVICE	WHAT IT INVOLVES
Interview preparation	Personalised coaching on interview readiness, communication and confidence.
Mock interviews	Realistic simulated interviews with constructive, specific feedback.
Personal branding	Positioning, personal pitch, LinkedIn presence and articulating professional value.
Job search & career strategy	Career planning, search approaches, networking and a personalised action plan.
Salary negotiation	Preparing clients to discuss pay, evaluate offers and negotiate terms.

Deliverable after every session: a concise written feedback note for the client (key observations, areas to improve and practical next steps), with a copy kept on the platform.

3 Your profile

- Proven experience in career coaching, recruitment, interview preparation or personal branding.
- Strong listening, communication and interpersonal skills.
- Current knowledge of recruitment practice, including competency-based interviews.
- Practical, personalised guidance for clients from diverse backgrounds.
- Professional proficiency in each language you offer.

An advantage: coaching, career guidance, HR or recruitment qualifications or certifications.

4 How you will work

- Access to the **Slí Nua Careers platform** to manage your assigned clients, with a platform user guide and quality guidelines.
- Daily contact with the **Careers Coordinator** while assignments are active.
- Keep client notes, progress, pending information, next steps and status up to date on the platform.
- Record actual hours for each client, including preparation and delivery.
- Deliver within agreed timelines and Slí Nua's quality and confidentiality standards.

5 What to send

1. **Updated CV** highlighting relevant experience.
2. **One financial offer** covering all services chosen: a fixed price in EUR per session or package, with its length and preparation time (VAT stated).
3. **Two professional references** from relevant assignments.
4. **Services chosen, availability & languages:** country of residence and the languages for each service.

APPLY BY EMAIL

getthatjob@slinua.org

SUBJECT `[SNCareers] EOI - Interview Coach`

Apply for one or several services. Shortlisted candidates may be invited to an interview or a short practical session. See page 1 for common terms.